

 (208) 746-7541

 www.idaholegalaid.org

 1447 S. Tyrell Ln., Boise, ID 83706



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Staff Attorney – Lewiston Office

Program Description: Idaho Legal Aid Services, Inc. (ILAS) is a statewide nonprofit law firm that serves the civil legal needs of low-income and vulnerable Idahoans. Our clients include: survivors of domestic and sexual violence and stalking; housing insecure Idahoans; and vulnerable seniors and children.

Our staff love working at ILAS due to the opportunity to help people in our community while having a sustainable work-life balance. In recent staff surveys, ILAS’s culture was described as supportive, collegial, flexible, and collaborative. Our full-time positions are 37.5 hours/week.

Location Description: Lewiston is a small city with a rich history located in northern Idaho at the confluence of the scenic Snake and Clearwater rivers. Lewiston is the metropolitan hub of the centrally-located Lewis-Clark Valley. The cities of Lewiston, ID and adjoining Clarkston, WA form the local metropolitan area. Lewiston is also home to Lewis-Clark State College, a small public undergraduate college with less than 4,000 students. Lewiston provides ideal temperature conditions year-round and as a result has been nicknamed the “Banana Belt.” It is the ideal city for year-round recreation like golfing, fishing, and cycling. Lewiston also serves as the gateway city to the Hells Canyon National Recreation Area, which is less than three hours from Lewiston, and offers ample outdoor recreation opportunities. The metropolitan area of Spokane, WA and Coeur d’Alene, ID, a charming resort town on Lake Coeur d’Alene, is approximately two hours north of Lewiston, and offers ample recreation for urbanites and outdoor adventure seekers.

Position Description: ILAS is seeking a full-time Staff Attorney for its Lewiston Office. The attorney will be expected to provide some legal representation to vulnerable Idahoans with critical needs. Cases may include representation across several practice areas but will focus on serving three practice areas: Indian/tribal law, elder law, housing law, and family law (representing survivors of domestic or sexual violence, dating violence, and stalking).

The Staff Attorney’s duties will include providing legal services, including but not limited to: managing cases and casework; calling and meeting with clients; interviewing witnesses; trial preparation; researching and writing briefs and memorandums; drafting complaints and other pleadings; and litigating matters. The attorney will be expected to use professional judgment to manage a caseload. The attorney will also conduct occasional outreach activities or educational workshops to the communities we serve. This attorney will draft written legal education materials

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and conduct outreach and education to individuals and organizations that serve our client community, including LGBTQIA, unhoused, refugee, immigrant, and Latino groups.

Qualifications: The applicant must hold a Juris Doctor degree and be a member in good standing of the Idaho State Bar Association or be eligible for admission to the Idaho State Bar by examination, UBE score transfer, or motion in the next three months. The applicant must have an interest in poverty law and a passion for serving vulnerable and at-risk populations. Extra consideration given to applicants with a history of public service or fluency in languages relevant to our client community.

Benefits: This is a full-time position of 37.5 hours per week. The attorney would be eligible to participate in a limited telecommuting program after three months of working at ILAS. ILAS provides excellent opportunities for meaningful work and the professional growth of its employees. ILAS provides robust benefits, including life, health, dental, and disability insurance. Staff may qualify for a Legal Services Corporation loan repayment program and federal loan forgiveness programs. ILAS offers generous leave benefits and a retirement plan. Relocation assistance is available. The salary range for this position is \$70,000 - \$90,000 DOE.

How to Apply: Apply online through the [Employment Opportunities page](#) on our website. Locate this position and click *Apply Now* to submit your application. If you prefer to apply by email, send your cover letter, resume, and list of three professional references to Sarah Lamont at: sarahlamont@idaholegalaid.org. To request application or interview accommodations, please email or call Ms. Lamont at: (208) 579-2628. This position will be open until filled.

Job offers are contingent upon a criminal background check. ILAS is a drug-free, alcohol-free workplace. ILAS is an equal opportunity employer. Qualified applicants are considered regardless of race, color, national origin, religion, age, marital status, sex, gender identity, or disability.